



Western Nebraska Home Educators Network

Cooperative Registration Form

Please complete and return a form for **EACH student** you are enrolling, remember your children ages 0-6 must be enrolled in order to be on the premises.

Student's Name _____ Age _____ Grade _____ Gender _____

Parent's Name _____

One Parent is required to be on the premises from 9:00 to 12:30. Please list which parent will be present from 9:00 to 12:30. If both parents are bringing your children throughout the semester please write both names above.

Mailing Address _____

Home Phone _____ Cell Phone _____ Email Address _____

Class Information

All students from Nursery through 12th grade must complete the following. **Use one form per child.** Please indicate your class choice for each hour. **Students must be enrolled in a class each hour.** Parents who are teaching a class have first priority during registration, then it is based on a first come first serve basis. Registrations may be mailed, but must reach us by the Registration Day.

TIME	COURSE NAME	TEACHER	ROOM	COST	PAID
9:00 to 9:15	ALL STUDENTS: Meet & Greet (<i>Parents Set-Up</i>)	Cooperative Coordinator(s)	Sanctuary	None	_____
9:15 to 9:30	ALL STUDENTS & PARENTS: Opening Ceremonies	Cooperative Coordinator(s)	Sanctuary	None	_____
9:30 to 10:00					
10:00 to 10:30					
10:30 to 11:00					
11:00 to 11:30					
11:30 to 12:00	EVERYONE: Lunch	Kitchen Supervisor	Basement	None	_____
12:00 to 12:30 or 12:00 to 1:00	Students: Closing Ceremonies (<i>Parents Clean-Up</i>) or	Cooperative Coordinator(s) or	Sanctuary or	None or	_____ or
1:00 to 2:00					
2:00 to 3:00					
3:00 to 4:00					
4:00 to 4:30	Afternoon Clean-Up	Cooperative Coordinator(s)	Facility	None	_____

OVER

Permission to Publish Child's Likeness or Image

I hereby give permission for my child to be photographed and/or have their picture, image or likeness appear on a website, or to be published in newsletters, news releases, yearbooks, printed in other advertising/marketing material and/or electronically transmitted for the purpose of advertising the Western Nebraska Home Educators Network. I also hereby release, discharge, acquit and forgive from any and all potential actions, claims, demands, suits, judgments, liabilities and proceedings both at law and in equity arising from and as more particularly related to such advertising. Further, I agree not to commence or maintain any suit thereon against the Western Nebraska Home Educators Network, Bethel Baptist Church or any of its directors, officers, employees, representatives, or volunteers, whether at law or in equity, as a result of or in connection with any potential claim arising from any injury or damage or perceived injury or damage as a result of such advertising.

OR

___ Please do NOT use my child's picture, image or likeness in any publication or electronic communication. Including the yearbook.

Parent Signature _____ Date _____

Address _____ Phone _____

Participating Child's Name _____ Age _____

Note: If you have any questions regarding the legal implications of this form, please seek the advice of an attorney.

PARENT AGREEMENT for MORNING COOPERATIVE CLASSES

As a homeschooling parent participating in the WNHEN Cooperative, I understand and accept the following responsibilities:

1. I will register **every** child participating in the Cooperative on or before the Registration Deadline. I understand any child not registered by the deadline will not be allowed to attend. I understand that I must register my 0-6 year olds in the appropriate classes as well.
2. I will attend the parent orientation.
3. **I will commit to remaining on the Cooperative premises from 9:00 am to 12:30 pm.** I understand that the Cooperative is NOT a drop off educational program or daycare.
4. I will assist with the Cooperative at least **two hours each week** between 9:00 am and 12:30 pm. I understand that I will be assigned volunteer positions to fulfill this commitment. I also understand that the remaining time is set aside as personal time for fellowship or in an activity scheduled for parents held on the premises.
5. I will register my children for classes between 9:00 am and 12:30 pm. I understand my children **must** be in class in order to participate in the Cooperative. Free periods are not allowed. Study halls are considered a class and **must** run in the Cooperative Course Listing in order to be considered for the semester. The only exception to this policy is for teens with a job or taking college classes who want to be involved. The parent needs to be willing to work the entire cooperative time, even though the teenager is not there the whole time. No one may leave the premises during this time without the consent of the Cooperative Coordinator.
6. I understand that I am required to assist with set-up and clean-up on a weekly basis.
7. I understand that each week my family chooses to partake of the Pot Luck that we are required to bring a food item. I understand we may bring sack lunches for our family or order meals to be delivered if we so desire. I will **not** leave the premises during 9:00 am and 12:30 pm to go get food for the Pot Luck or for my family.
8. As the parent, I will be considerate of the teachers by having my children to class on time. I will not detain my child for any reason.
9. As the parent, I will see that my child has the necessary materials and is prepared for their classes on a weekly basis. I will also see that my child **does not** bring cell phones, electronic devices, toys, pocket knives and/or other personal items that may be disruptive to the Cooperative.
10. I understand we are guests in the building and we need to act likewise or we may not be invited back.
11. In the event, my family will not be attending the Cooperative I will contact the Cooperative Coordinator and all my child's teachers as so stated in the Parent/Student Handbook.
12. I will respect and encourage adherence to all the guidelines stated on the parent agreement and within the parent/student handbook.
13. My family will vacate the premises at 12:30 pm unless the Parent Agreement for Afternoon Cooperative Classes is completed.

I have read the above statements and I agree to them.

Signature _____ Date _____

STUDENT AGREEMENT for the COOPERATIVE

As a homeschooling student participating in the WNHEN Cooperative, I understand and accept the following responsibilities:

1. I will register for a class **each** period.
2. I will be on time to class. I understand parents, other students and/or teachers should not detain me from being to class on time.
3. I will be prepared for class each week. I will have all my supplies, books and completed homework ready at the beginning of each class.
4. I will be quiet in the halls between classes. I will NOT yell or run indoors.
5. I will be respectful of others and their property.
6. I will **not** bring cell phones, electronic devices, toys, pocket knives and/or other personal belongs to the Cooperative unless specifically asked to do so by a teacher as part of a class.
5. I will not leave the premises **without my parent** for any reason. The only exception to this rule is for students age 16 and older who transport themselves **with parent permission**. However, these students are not allowed to take anyone other than siblings off the premises.
6. I understand we are guests in the building and we need to act likewise or we may not be invited back.
7. I will respect and encourage adherence to all the guidelines stated above and to those stated within the parent/student handbook.

I have read the above statements and I agree to them.

Signature _____ Date _____

Parents may sign for children ages 0-6.

PARENT AGREEMENT for AFTERNOON COOPERATIVE CLASSES

(Complete only if you have children participating in Afternoon Cooperative Classes)

Homeschoolers participating in the afternoon Cooperative between 12:30 pm and 4:30 pm must accept the following responsibilities:

1. I understand in order to participate in the afternoon cooperative my child must have participated in the morning Cooperative between 9:00 am and 12:30 pm.
2. I understand the afternoon cooperative is open to families whose oldest participating child is at least age 9 and in the third grade prior to January 1. Afternoon classes will not be offered for children 0-8.
3. I understand that I can not leave any children ages 0-8 on the premises unless I fill out and adhere to the Parent Agreement for Afternoon Playschool.
4. I understand that my child must be under adult supervision while on the premises in the afternoon. I have chosen one of the following options and this option will remain in effect for the entire semester:
 - A. I will be on the premises the entire time my child is in class.
 - B. In my absence, A parent representative has been assigned to my children who are eligible for the afternoon cooperative and the Parent Representative Form has been completed and turned in by the registration day deadline.
5. I understand that my child is ONLY on the premises when he/she is in class. I also understand that my children do not have to sign up for a class every hour in the afternoon. My children who are ages 9 and above and are not in class will do one of the following:
 - A. The student will leave the premises, with their parent, when they are not in class or
 - B. Register for playschool and be supervised by their parent or parent representative in the playschool area.If I have other children still in class, my child not in class will do one of the following:
 - A. Register for another class or playschool or
 - B. I (the parent) will assign a parent representative for my other children staying on the premises and take the child not in class off the premises.
6. Students age 16 and older may transport themselves with parent permission. However, they are not allowed to take anyone other than siblings off the premises.
7. I understand that I, even though I may have a designated parent representative, am responsible for returning at the end of the Cooperative Day to help with clean-up and to pick up my child. If I am unable to do so, I will make arrangements with the Board of Directors prior to registering my child for afternoon Cooperative classes.
8. I will respect and encourage adherence to these guidelines stated above and to those within the parent/student handbook.

I have read the above statements and I agree to them.

Signature _____ Date _____

PARENT AGREEMENT for AFTERNOON PLAYSCHOOL

(Complete only if you have children participating in the Afternoon Playschool)

Families with children ages 0-8 who have at least one child age 9 and in the third grade prior to January 1 enrolled in the Cooperative Classes from 1:00 to 4:30 and who meet the one of the two reasons below may register for the afternoon playschool:

1. This parent is required to assign a parent representative on or before the registration day to watch over their children in the playschool. The parent representative should be someone who is planning to remain on the premises in the afternoon and is available during the time the parent is teaching. A parent representative form must be on file and the parent representative must be willing to abide by rule 2 below. All children MUST be enrolled in afternoon playschool in order to attend. No unsupervised children are to be dropped off in the playschool wing at any time during the day.
2. Families who are registered for afternoon classes and have no place else to go may stay in the playschool wing while their older children attend class. The parent must remain with their children in the playschool area and not wander the other areas of the building. The playschool area must be fully cleaned by the parent per the assigned cleaning regimen before leaving the playschool for the day. Any noncompliance will result in the privilege being revoked. Parents must register their children for the afternoon playschool and remain in the playschool during the times stated on their registration form.

I have read the above statements and I agree to them.

Signature _____ Date _____

Authorized Parent Representative Designation Form

Complete one form per child attending the Afternoon Cooperative without their parents.

Student's Name _____

Parent's Name _____

Address _____

Home Phone _____

Mothers Cell Phone _____ Fathers Cell Phone _____

Mothers Work Phone _____ Fathers Work Phone _____

I, _____, designate _____
(parent) (representative)

to be my authorized parent representative from _____ to _____
(what time) (what time)

on the following dates _____

In case of an emergency contact (provide at least two contact names other than the parent)

Last Name _____ First Name _____

Cell Phone _____ Home Phone _____ Work Phone _____

Relationship to child _____

Last Name _____ First Name _____

Cell Phone _____ Home Phone _____ Work Phone _____

Relationship to child _____

In case of an emergency, I give _____ the power to take my
(representative)

child to _____
(name of medical facility)

My insurance company is _____

and the policy # is _____

Comments: Include any special medical or personal information the parent representative should know about the child or any special contact information on the back of this page.

(parent signature) (date signed)

PARENT REPRESENTATIVE

This form is not valid without Parent Representative Signature

I understand that I am responsible for the child's behavior and any emergency that arises for the above student during the times listed. *Please note: Signing this agreement makes you legally liable for the child listed above.

(parent representative signature) (date signed)

My Volunteer Interest

Your time and talents are vital to the success of our Cooperative!

Name _____ Date _____

Email _____ Phone _____

Please take a moment to review the volunteer opportunities available for you through our Cooperative and indicate your level of interest in each of the categories. Of those you are very interested in please note your top three. Everyone is expected to help with Set-Up and Clean-Up each week. When you are finished please return this form to the Cooperative Coordinator along with your Registration form.

Category	Interest			Top Picks
SET-UP				
Greeter	Very Interested	Interested	Not Interested	
Morning Activity Director	Very Interested	Interested	Not Interested	
Morning Activity Assistant	Very Interested	Interested	Not Interested	
Floater	Very Interested	Interested	Not Interested	
Kitchen Inventory	Very Interested	Interested	Not Interested	
Morning Kitchen Assistant	Very Interested	Interested	Not Interested	
Morning Name Tag Director	Very Interested	Interested	Not Interested	
Morning Door Monitor 1	Very Interested	Interested	Not Interested	
Morning Door Monitor 2	Very Interested	Interested	Not Interested	
Early Bird Hall Monitor	Very Interested	Interested	Not Interested	
Set-Up Classroom Downstairs	Very Interested	Interested	Not Interested	
Set-Up Nursery	Very Interested	Interested	Not Interested	
Set-Up Toddler Classroom	Very Interested	Interested	Not Interested	
Set-Up Social Hall	Very Interested	Interested	Not Interested	
Set-Up Parent Table	Very Interested	Interested	Not Interested	
DURING THE COOPERATIVE				
Upstairs Hall Monitor	Very Interested	Interested	Not Interested	
Downstairs Hall Monitor	Very Interested	Interested	Not Interested	
Facility Supervisor	Very Interested	Interested	Not Interested	

OVER

Category	Interest			Top Picks
Kitchen Supervisor	Very Interested	Interested	Not Interested	
Kitchen Set-Up Crew	Very Interested	Interested	Not Interested	
Kitchen Serving Crew	Very Interested	Interested	Not Interested	
CLEAN-UP				
Kitchen Clean-Up Crew	Very Interested	Interested	Not Interested	
Half Day Activity Director	Very Interested	Interested	Not Interested	
Half Day Activity Assistant	Very Interested	Interested	Not Interested	
Half Day Name Tag Director	Very Interested	Interested	Not Interested	
Half Day Door Monitor 1	Very Interested	Interested	Not Interested	
Half Day Door Monitor 2	Very Interested	Interested	Not Interested	
Clean-Up Nursery	Very Interested	Interested	Not Interested	
Clean-Up Toddler Class	Very Interested	Interested	Not Interested	
Clean-Up Social Hall	Very Interested	Interested	Not Interested	
Clean-Up Parent Table	Very Interested	Interested	Not Interested	
Clean-Up Classrooms	Very Interested	Interested	Not Interested	
Clean-Up Bathrooms	Very Interested	Interested	Not Interested	
CLASSROOM OPPORTUNITIES				
Ages 0-1 Director	Very Interested	Interested	Not Interested	
Ages 0-1 Monitor	Very Interested	Interested	Not Interested	
Ages 2-3 Director	Very Interested	Interested	Not Interested	
Ages 2-3 Monitor	Very Interested	Interested	Not Interested	
Ages 4-5 Classroom Assistant	Very Interested	Interested	Not Interested	
Ages 6-8 Classroom Assistant	Very Interested	Interested	Not Interested	
Ages 9-11 Classroom Assistant	Very Interested	Interested	Not Interested	
Ages 12 & Up Classroom Assistant	Very Interested	Interested	Not Interested	
4:00 to 4:30				
Afternoon Playschool Monitor	Very Interested	Interested	Not Interested	
Afternoon Classroom Clean-Up	Very Interested	Interested	Not Interested	
Afternoon Vacuuming	Very Interested	Interested	Not Interested	
Afternoon Sanctuary Clean-Up	Very Interested	Interested	Not Interested	